

W. T. WOODSON HIGH SCHOOL VOLUNTEER SIGN-UP FORM

A BUNCH OF HOURS ... OR ONLY A FEW ... MANY HANDS MAKE LIGHT WORK!

Volunteers help make W. T. Woodson the great school that it is. There are many opportunities available for parents to contribute their time and talents. We need your help. Please indicate below the areas in which you are interested and return this form to the Main Office at Woodson. Remember, all of these activities are for the benefit of our children and are successful with your help. Questions? Please contact **Phyllis Payne at 703-207-9277 or volunteers@wtwoodsonpts.org**. Thank you.

Your Name: _____ E-mail: _____

Phone (day) _____ (evening) _____ (cell) _____

Student's Name(s) & Grade(s): _____

AS NEEDED (circle): M T W Th F Hours: _____ am/pm

WEEKLY BASIS (please circle day and time)

Attendance M T W Th F 7:30-9:30 9:15-11:15 11:00-1:00 12:45-2:00

Library M T W Th F 7:30-9:30 9:30-11:30 11:30-1:30

Career Center¹ M T W Th F 9:30-11:45 11:30-1:45

Lunch Monitor M T W Th F 10:25-11:05 11:05-11:35 11:35-12:05 12:05-12:35

MONTHLY BASIS

Newsletter production (at a maximum, one day a month)

SCRIP sales: 9:30-12:30 *Please Circle Day(s) Available* M W F

Day Hospitality ___ Baking ___ Set up ___ Serving at school events

SEE BACK OF FORM FOR MORE VOLUNTEER OPPORTUNITIES

¹ All Career Center volunteers are asked to attend an orientation.

COMMITTEES, INDIVIDUAL EVENTS AND ON-CALL BASIS

(Please specify availability for weekly and monthly volunteer opportunities on the front of this form.)

Committee Chairs

- Baccalaureate Chair (or Co-chair)
- Nominations Committee Chair – help to recruit officers and committee chairs for next year – most of the work on this committee is in April.
- Spring Fundraiser Mailing (March – May 2009, mailing fundraising letters and recording donations.)

Serve on committee or help with activity listed below:

- Academic Awards Receptions – set up only – October (Academic Letters) and/or April (All “A’s”)
- Baccalaureate volunteer (Senior ceremony held the Sunday afternoon before graduation)
 - Plan and prepare for the event
 - Jr./Soph./Fresh. parents (needed on Sunday, so Sr. parents can enjoy the event)
- Cav Cruise – All Night Graduation Party – “All hands on deck.”
- Chaperones for Casual Dances (1st dance 9:00 to 11:30 pm after the Sep 25th football game).

- Clinic Aide (training required)

- Craft Fair (fundraiser)
 - Set signs Sat. Nov. 7th
 - Set-up Fri. night Nov. 13th
 - Tear down Sat. afternoon Nov. 14th
- Guidance Department

- Nomination Committee (help chair to recruit volunteers for next year)

- Office Help/Principal’s secretary (mornings, assist with mailings)

- Special Education Liaison

- Spring Fundraiser (serve on the committee)

- Teacher Appreciation Committee

Vision and Hearing Screening (Autumn 2009)

Woodson Coalition Committee – Promotes safe, alcohol- and drug-free activities.

AS NEEDED (**specify availability on first page**)